**WILLOW CREEK ESTATES HOA**

**Board Meeting Minutes**

January 10, 2024

7:00 p.m.

Willamette Valley Country Club

A regular meeting of the Willow Creek Estates Board of Directors, an Oregon nonprofit corporation, was called by President Curt Ahlschlager, in Canby, Oregon.

**Willow Creek Estates (WCE) Board Directors Present:**

Curt Ahlschlager, President

Amanda Moyer-DeMarre, Vice-President

Diane Burnett, Treasurer

Kim Hosford, Secretary

Ryan Buss, Communications

**Opening/Call to Order:**

President Curt Ahlschlager called the meeting to order at 7:20 p.m.

**Approval of Agenda:**

Amanda Moyer-DeMarre made a motion to approve the agenda. Diane Burnett seconded the motion. Motion carried.

**Approval of November 16, 2023, Meeting Minutes:**

Diane Burnett made a motion to approve the November meeting minutes. Motion was seconded and carried.

**Treasurer’s Report:**

Diane Burnett reported she has been working on finalizing the proposed budget.

Checking: $7,708.59 Savings: $83,889.60 Total: $91,598.19

**Architectural Committee Report and Compliance Matters:**

Amanda Moyer-DeMarre reported that there were no new A/C requests.

**Old Business:**

1. **Status of prep items for January**

The WCE Annual Meeting notices and proxies will be mailed this week. Signs will be placed at the main entrance and other strategic location announcing the annual meeting.

1. **Other (if raised)**

Ryan Buss reported that the blackberry abatement, along the fence near the wetlands, has been completed and the area looks much improved.

**New Business:**

1. **Entryway discussion/resolution**

On Thursday, January 4, someone crashed their vehicle into the median strip at the front entrance to WCE, knocked over the large boulder and damaged the tree and plantings. A neighbor heard the crash and came outside to see if the person involved was OK. A license plate number was acquired and the police were notified. The police contacted the registered owner of the vehicle who said she would pay for repairs once the HOA lets her know how much it is. Diane Burnett will get an estimate on redoing the median. Amanda Moyer-DeMarre will contact the person to acquire an email address for sending an invoice.

1. **Plan/details for Feb 3rd HOA Annual Meeting**

The board reviewed upcoming tasks, discussed the agenda, and examined presentation slides for changes. Kim Hosford asked to be excused from the annual meeting so she could attend a memorial service.

1. **Next Communication//Content**

Ryan Buss will send out a newsletter:

* reminding residents of the annual meeting
* informing residents about the damage at the front entrance with an appeal to reduce speeds
* reminder that residents need to fill out a tree removal form before taking down a tree
* report on the blackberry abatement near the wetlands

**Adjourn:**

A motion was made and seconded to adjourn the meeting. The meeting was adjourned at 8:45 p.m.

**Date for upcoming meeting:**

The WCE Annual Homeowners Meeting will be held at the Canby Adult Center on Saturday, February 3, 2024, at 10:00 a.m.

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